



SAZ TRAINING CALENDAR 2015

FORWARD

SAZ Training Division is proud to bring you standard based courses which enable your organization to develop and implement standards into specific operations. These courses are well researched and relevant and promote an understanding of standards requirements and implementation.

SAZ courses can be presented at your premises by arrangement as well as being tailor-made to suit your particular requirements. SAZ continues to provide excellent and professional training services to all its customers. These courses are offered in Zimbabwe and also to neighbouring SADC countries.

There are a number of new courses on offer to address your requirements and keep pace with industry demands.

Registration

Fees

All course fees are charged per person.

Payment

Course fee are payable in full and in advance.

Travelling and accommodation

Participants are should make their own travelling and accommodation arrangements.

Course presentation


Courses will be presented in English only. Special needs will however be considered especially in cases where in-houses courses are presented. A variety of training methods and techniques are used and these include lectures, videos, assignments, manuals and exercises. Group participation is encouraged throughout, as it enhances the learning experience.

In-house presentation courses

All SAZ courses can be presented in-house, i.e. SAZ trainer(s) will be sent to present the training at your organization. These training courses can be tailor-made to suit the client's requirements.


NOTE: In-house courses will be presented to a minimum of 12 and a maximum of 20 participants per session. The organization will be responsible to provide a suitable training room with all necessary training equipment including the projector, flip charts, markers as well as a suitable point/screen for projection.

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 9001:2008 Quality Management Systems Awareness	<ul style="list-style-type: none"> • History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2008 • Implementing ISO 9001:2008 QMS in your organization • ISO 9001 system certification/registration by SAZ \$80.00	2015/01/16	2015/01/13
Occupational Health & Safety Management System ZWS OHSAS 18001	<ul style="list-style-type: none"> • Management and OHS principles • The safety policy • Organizing for safety • Practical risk assessment • Legal requirements • System implementation & operation • Checking and corrective action • Audit & inspection • Management review • Examination \$320.00	2015/01/20-23	2015/01/15
ZWS ISO 9001:2008 Quality Management Systems Development and Implementation	<ul style="list-style-type: none"> • Understanding quality concept, the purpose and rational for a QMS • The PDCA cycle • The benefits of a quality management systems • The quality management principles and their application in organizations • Quality management systems process approach • The four-tie quality management system documentation model • Implementation of ISO 9001 standard requirements • Application and interpretation of quality management principles and requirements • Examination \$280.00	2015/01/27-30	2015/01/23
Root Cause Analysis (RCA)	<ul style="list-style-type: none"> • Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique \$160.00	2015/02/5-6	2015/02/02
ZWS ISO 9001:2008 QMS Internal Auditing	<ul style="list-style-type: none"> • Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • Examination \$290.00	2015/02/10-13	2015/02/06
ZWS 806 Hazardous Waste Management	<ul style="list-style-type: none"> • Characterization of hazardous waste • Management of specific waste types • Waste minimization procedures • Environmental audits • Hazardous waste identification • Hazardous substance segregation • Hazardous waste handling and documentation • Legislation and compliance • Risk assessment and control and cleaner production • Cleaner production • Disposal \$240.00	2015/02/18-20	2015/02/15

Course Title	Course Outline	Course Dates	Deadline for registration
Basic Food Hygiene and Hazard Analysis and Critical Control Point (HACCP)	<ul style="list-style-type: none"> • Causative factors behind food poisoning outbreaks and how they can be avoided • Principles underpinning the HACCP system and how these can be used by a food business operation to control potential food hazards • SAZS 749 – Implementation and management of a hazard analysis and critical control point • Implementation of HACCP system within the industry • Examination \$280.00	2015/02/16-19	2015/02/12
ISO 9001:2008 QMS Internal Auditing (SAZ – Bulawayo)	<ul style="list-style-type: none"> • Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • Examination \$290.00	2015/02/25-27	2015/02/20
ZWS ISO 9001:2008 Lead Auditor  Registered	<ul style="list-style-type: none"> • Purpose and benefits of auditing • The difference between 1st, 2nd, and 3rd party audits and other types of audits • Interpretation of ZWS ISO 9001:2008 - Quality Management Systems as a basis for audits • Eight Quality Management Principles • Preparing and planning for audits (audit schedules, audit plans, audit checklist) • Performing audits, displaying appropriate lead auditor traits, such as using effective questioning techniques and recording non-conformances • ZWS ISO 19011:2012 – Guidelines for auditing management systems • The "Process Approach" to Auditing • Role of the Lead Auditor (Audit management) • Report writing and follow-up on corrective actions • Auditing principles • Explaining the process of certification • Examination <p><i>Entry requirements: Delegates should have attended at least a Development and Implementation Training / Internal Auditing on ZWS ISO 9001:2008 Quality Management Systems or covered a two day training course on ZWS ISO 9001:2008 Quality Management Systems (attach certified copy of certificate).</i></p> \$730.00	2015/02/23-27	2015/02/18
ZWS ISO 26000 Guidance on Social Responsibility	<ul style="list-style-type: none"> • Objectives and expectations • Introduction to sustainable development and social responsibility • Corporate social responsibility and social responsibility – the difference • Overview of ISO 26000 development process • Overview of contents of ISO 26000 (clause by clause) • Situation analysis on Zimbabwe’s perspective on social responsibility • Case studies • Participants design their own organization social responsibility programme and the implementation plan • \$200.00 	2015/03/4 -5	2015/03/2
ZWS ISO 9001:2008 Quality Management Systems Awareness	<ul style="list-style-type: none"> • History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2008 • Implementing ISO 9001:2008 QMS in your organization • ISO 9001 system certification/registration by SAZ \$80.00	2015/03/13	2015/03/010


Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 22000 Food Safety Management Systems – Requirements for any organization in food chain	<ul style="list-style-type: none"> • Overview of Quality Management Systems • The food regulatory system in Zimbabwe and food standards • Introduction to food hygiene and sanitation • Microbiological specification in food and sampling • Pest control • Pesticide residues in food • HACCP principles and implementation • Auditing • Establishment of ZWS ISO 22000 system and certification • Plan of action/work plans \$280.00	2015/03/10-13	2015/03/06
ZWS ISO 14001 Environmental Management System development and implementation	<ul style="list-style-type: none"> • Overview of ZWS ISO 14001 series • Environmental protection as a business issue • Environmental and legal issues • Identification of environmental aspects • Interpreting and implementing ZWS ISO 14001 • Examination \$280.00	2015/03/18-20	2015/03/15
ZWS ISO 9001:2008 QMS Internal Auditing	<ul style="list-style-type: none"> • Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • Examination \$290.00	2015/03/24-28	2015/03/21
ZWS ISO Enterprise Risk Management: (Harare)	<ul style="list-style-type: none"> • The role of the Board of Directors & Executive Management in developing and improving risk oversight, governance and compliance structures. • Embedding and aligning ERM into the business operating model • Developing robust internal controls systems for insurance companies implementing ERM • Understanding the new international regulatory landscape and the interaction among international laws and standards. • Building robust enterprise operating models for Insurance companies implementing ERM • Optimal risk measurement models for measuring insurance company risk capital under regulated environments • Issues arising from valuing and accounting for insurance liabilities under the new IFRS • The impact of implementing ERM on insurance company investment portfolio selection strategies • Optimal product and corporate level capital management strategies for financial institutions implementing ERM \$360.00	2015/03/25-27	2015/03/22
Occupational Health and Safety Legal Requirements for Zimbabwe Industries	<ul style="list-style-type: none"> • The National OHS Policy 2014 overview • The Law as a tool to prevent work place injuries and illnesses(SI 68 of 1990) • The law and Occupational incident handling (SI 68 of 1990, RGN 263 of 1976, SI 109 of 1990) • Factories and Works Act and Regulations Overview • Introduction to Mining Safety and Health Law • Risk specific legal requirements \$350.00	2015/03/23-27	2015/03/19

Course Title	Course Outline	Course Dates	Deadline for registration
Root Cause Analysis (RCA)	<ul style="list-style-type: none"> • Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique \$160.00	2015/04/9 - 10	2015/04/07
Occupational Health & Safety Management System ZWS ISO OHSAS 18001	<ul style="list-style-type: none"> • Management and OHS principles • The safety policy • Organizing for safety • Practical risk assessment • Legal requirements • System implementation & operation • Checking and corrective action • Audit & inspection • Management review • Examination \$320.00	2015/04/14 - 17	2015/04/10
ZWS ISO 9001:2008 Quality Management Systems Development and Implementation	<ul style="list-style-type: none"> • Understanding quality concept, the purpose and rational for a QMS • The PDCA cycle • The benefits of a quality management systems • The quality management principles and their application in organizations • Quality management systems process approach • The four-tie quality management system documentation model • Implementation of ISO 9001 standard requirements • Application and interpretation of quality management principles and requirements • Examination \$280.00	2015/04/13-16	2015/04/09
Basic Food Hygiene and Hazard Analysis and Critical Control Point (HACCP)	<ul style="list-style-type: none"> • Causative factors behind food poisoning outbreaks and how they can be avoided • Principles underpinning the HACCP system and how these can be used by a food business operation to control potential food hazards • SAZS 749 – Implementation and management of a hazard analysis and critical control point • Implementation of HACCP system within the industry • Examination \$280.00	2015/04/20-23	2015/04/16
ZWS ISO 14001 Environmental Management Systems Internal Auditing	<ul style="list-style-type: none"> • EMS concepts • Appreciation of ZWS ISO 14001 • EMS documentation • Internal audit execution • Formulation of nonconformances • The internal EMS audit procedure • Examination \$260.00	2015/04/22 - 24	2015/04/20
ZWS 806 Hazardous Waste Management	<ul style="list-style-type: none"> • Characterization of hazardous waste • Management of specific waste types • Waste minimization procedures • Environmental audits • Hazardous waste identification • Hazardous substance segregation • Hazardous waste handling and documentation • Legislation and compliance • Risk assessment and control and cleaner production • Cleaner production • Disposal \$260.00	2015/04/28-30	2015/04/24


Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 50001 Energy Management Systems (EnMS)	<ul style="list-style-type: none"> • Why ISO 50001 Energy Management Standard (EnMS) • Business benefits • Basic principle and philosophy of EnMS • ISO 50001 requirements <ul style="list-style-type: none"> ✓ Energy policy ✓ Objectives, targets and action plans ✓ Energy planning ✓ Implementation and operation ✓ Auditing • Integration with other ISO standards <p>\$260.00</p>	2015/04/28 – 30	2015/04/24
Root Cause Analysis (RCA)	<ul style="list-style-type: none"> • Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique <p>\$160.00</p>	2015/04/28-29	2015/04/16
ZWS ISO 9001:2008 Lead Auditor  Registered	<ul style="list-style-type: none"> • Purpose and benefits of auditing • The difference between 1st, 2nd, and 3rd party audits and other types of audits • Interpretation of ZWS ISO 9001:2008 - Quality Management Systems as a basis for audits • Eight Quality Management Principles • Preparing and planning for audits (audit schedules, audit plans, audit checklist) • Performing audits, displaying appropriate lead auditor traits, such as using effective questioning techniques and recording non-conformances • ZWS ISO 19011:2012 – Guidelines for auditing management systems • The "Process Approach" to Auditing • Role of the Lead Auditor (Audit management) • Report writing and follow-up on corrective actions • Auditing principles • Explaining the process of certification • Examination <p><i>Entry requirements: Delegates should have attended at least a Development and Implementation Training / Internal Auditing on ZWS ISO 9001:2008 Quality Management Systems or covered a two day training course on ZWS ISO 9001:2008 Quality Management Systems (attach certified copy of certificate).</i></p> <p>\$730.00</p>	2015/05/4 - 8	2015/04/28
Quality Assurance Part 1 (In collaboration with University of Zimbabwe – Business Studies Department)	<ul style="list-style-type: none"> • Identify the function of quality assurance • Identify elements of quality control • Describe & explain the elements of quality control systems • State the functions of quality control • Explain the relationship between quality and reliability; price and delivery • Explain the relationship between quality and other considerations • Explain the concept of feedback • Define terms relating to quality assurance and reliability • Examination <p>\$350.00</p>	2015/05/11 - 15	2015/05/07
ZWS ISO 9001:2008 QMS Internal Auditing	<ul style="list-style-type: none"> • Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • Examination <p>\$290.00</p>	2015/05/19 - 22	2015/05/15


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ZWS ISO 14001 Environmental Management System development and implementation	<ul style="list-style-type: none"> • Overview of ZWS ISO 14001 series • Environmental protection as a business issue • Environmental and legal issues • Identification of environmental aspects • Interpreting and implementing ZWS ISO 14001 • Examination \$280.00	2015/05/20-22	2015/05/18
ZWS ISO 22000 Food Safety Management Systems – Requirements for any organization in food chain	<ul style="list-style-type: none"> • Overview of Quality Management Systems • The food regulatory system in Zimbabwe and Food standards • Introduction to food hygiene and sanitation • Microbiological specification in food and sampling • Pest control • Pesticide residues in food • HACCP principles and implementation • Auditing • Establishment of SAZS ISO 22000 system and certification • Plan of action/work plans \$280.00	2015/05/26-29	2015/05/22
Occupational Health & Safety Management System ZWS ISO OHSAS 18001	<ul style="list-style-type: none"> • Management and OHS principles • The safety policy • Organizing for safety • Practical risk assessment • Legal requirements • System implementation & operation • Checking and corrective action • Audit & inspection • Management review • Examination \$320.00	2015/06/03-05	2015/05/31
ZWS 806 Hazardous Waste Management	<ul style="list-style-type: none"> • Characterization of hazardous waste • Management of specific waste types • Waste minimization procedures • Environmental audits • Hazardous waste identification • Hazardous substance segregation • Hazardous waste handling and documentation • Legislation and compliance • Risk assessment and control and cleaner production • Cleaner production • Disposal \$260.00	2015/06/10-12	2015/06/08
Root Cause Analysis (RCA)	<ul style="list-style-type: none"> • Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique \$160.00	2015/06/11-12	2015/06/09
Basic Food Hygiene and Hazard Analysis and Critical Control Point (HACCP)	<ul style="list-style-type: none"> • Causative factors behind food poisoning outbreaks and how they can be avoided • Principles underpinning the HACCP system and how these can be used by a food business operation to control potential food hazards • ZWS 749 – Implementation and management of a hazard analysis and critical control point • Implementation of HACCP system within the industry • Examination \$280.00	2015/06/16-19	2015/06/12

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 9001:2008 Quality Management Systems Awareness	<ul style="list-style-type: none"> • History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2008 • Implementing ISO 9001:2008 QMS in your organization • ISO 9001 system certification/registration by SAZ \$80.00	2015/06/19	2015/06/16
ZWS ISO 14001 Environmental Management Systems Internal Auditing	<ul style="list-style-type: none"> • EMS concepts • Appreciation of ISO 14001 • EMS documentation • Internal audit execution • Formulation of nonconformances • The internal EMS audit procedure • Examination \$260.00	2015/06/23-25	2015/06/19
ZWS ISO 9001:2008 Quality Management Systems Development and Implementation	<ul style="list-style-type: none"> • Understanding quality concept, the purpose and rationale for a QMS • The PDCA cycle • The benefits of a quality management systems • The quality management principles and their application in organizations • Quality management systems process approach • The four-tier quality management system documentation model • Implementation of ISO 9001 standard requirements • Application and interpretation of quality management principles and requirements • Examination \$280.00	2015/06/30-2015/07/03	2015/06/25
Quality Assurance Part II (In collaboration with University of Zimbabwe – Business Studies Department)	<ul style="list-style-type: none"> • Costing • Designing quality control systems • Sampling inspection – 2 • Analysis frequency distributions • Managing quality assurance systems • Using computers for the control of quality • Evaluating and predicting reliability • Designing and using quality control charts • Examination \$350.00	2015/07/06–10	2015/07/02
ZWS ISO 22000 Food Safety Management Systems – Requirements for any organization in food chain	<ul style="list-style-type: none"> • Overview of Quality Management Systems • The food regulatory system in Zimbabwe and Food standards • Introduction to food hygiene and sanitation • Microbiological specification in food and sampling • Pest control • Pesticide residues in food • HACCP principles and implementation • Auditing • Establishment of ZWS ISO 22000 system and certification • Plan of action/work plans • Examination \$280.00	2015/07/14-17	2015/07/10
Occupational Health and Safety Legal Requirements for Zimbabwe Industries	<ul style="list-style-type: none"> • The National OHS Policy 2014 overview • The Law as a tool to prevent work place injuries and illnesses(SI 68 of 1990) • The law and Occupational incident handling (SI 68 of 1990, RGN 263 of 1976, SI 109 of 1990) • Factories and Works Act and Regulations Overview • Introduction to Mining Safety and Health Law • Risk specific legal requirements \$350.00	2015/07/20-24	2015/07/09


Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 9001:2008 QMS Internal Auditing	<ul style="list-style-type: none"> Principles and concepts of quality control, assurance and management systems Analysis and interpretation of requirements Quality system documentation Auditing phases, exercises and audit team roles Auditor characteristics and selection Examination \$290.00	2015/07/21-24	2015/07/17
ZWS ISO 14001 Environmental Management System development and implementation	<ul style="list-style-type: none"> Overview of ZWS ISO 14001 series Environmental protection as a business issue Environmental and legal issues Identification of environmental aspects Interpreting and implementing ZWS ISO 14001 Examination \$280.00	2015/07/29-31	2015/07/27
ZWS ISO 9001:2008 Lead Auditor  Registered	<ul style="list-style-type: none"> Purpose and benefits of auditing The difference between 1st, 2nd, and 3rd party audits and other types of audits Interpretation of ZWS ISO 9001:2008 - Quality Management Systems as a basis for audits Eight Quality Management Principles Preparing and planning for audits (audit schedules, audit plans, audit checklist) Performing audits, displaying appropriate lead auditor traits, such as using effective questioning techniques and recording non-conformances ZWS ISO 19011:2012 – Guidelines for auditing management systems The "Process Approach" to Auditing Role of the Lead Auditor (Audit management) Report writing and follow-up on corrective actions Auditing principles Explaining the process of certification Examination <p><i>Entry requirements: Delegates should have attended at least a Development and Implementation Training / Internal Auditing on ZWS ISO 9001:2008 Quality Management Systems or covered a two day training course on ZWS ISO 9001:2008 Quality Management Systems (attach certified copy of certificate).</i></p> \$730.00	2015/07/27-31	2015/07/22
Occupational Health & Safety Management System ZWS ISO OHSAS 18001	<ul style="list-style-type: none"> Management and OHS principles The safety policy Organizing for safety Practical risk assessment Legal requirements System implementation & operation Checking and corrective action Audit & inspection Management review Examination \$320.00	2015/08/04-07	2015/07/31
Root Cause Analysis (RCA)	<ul style="list-style-type: none"> Introduction to RCA Definitions Benefits of RCA Practical guide to carrying out an RCA RCA Tools and Techniques Fishbone/ Ishikawa Diagram 5 Why's technique \$160.00	2015/08/13-14	2015/08/07

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ZWS 806 Hazardous Waste Management	<ul style="list-style-type: none"> • Characterization of hazardous waste • Management of specific waste types • Waste minimization procedures • Environmental audits • Hazardous waste identification • Hazardous substance segregation • Hazardous waste handling and documentation • Legislation and compliance • Risk assessment and control and cleaner production • Cleaner production • Disposal \$260.00	2015/08/17-19	2015/08/13
ZWS ISO 50001 Energy Management Systems (EnMS)	<ul style="list-style-type: none"> • Why ISO 50001 Energy Management Standard (EnMS) • Business benefits • Basic principle and philosophy of EnMS • ISO 50001 requirements <ul style="list-style-type: none"> ✓ Energy policy ✓ Objectives, targets and action plans ✓ Energy planning ✓ Implementation and operation ✓ Auditing • Integration with other ISO standards \$260.00	2015/08/19 - 21	2015/08/14
ZWS ISO 9001:2008 Quality Management Systems Awareness	<ul style="list-style-type: none"> • History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2008 • Implementing ISO 9001:2008 QMS in your organization • ISO 9001 system certification/registration by SAZ \$80.00	2015/08/21	2015/08/18
ZWS ISO 9001:2008 QMS Internal Auditing	<ul style="list-style-type: none"> • Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • Examination \$290.00	2015/08/24-27	2015/08/20
Basic Food Hygiene and Hazard Analysis and Critical Control Point (HACCP)	<ul style="list-style-type: none"> • Causative factors behind food poisoning outbreaks and how they can be avoided • Principles underpinning the HACCP system and how these can be used by a food business operation to control potential food hazards • SAZS 749 – Implementation and management of a hazard analysis and critical control point • Implementation of HACCP system within the industry • Examination \$280.00	2015/08/25-28	2015/08/21
Quality Assurance Part 1 <i>(In collaboration with University of Zimbabwe – Business Studies Department)</i>	<ul style="list-style-type: none"> • Identify the function of quality assurance • Identify elements of quality control • Describe & explain the elements of quality control systems • State the functions of quality control • Explain the relationship between quality to reliability, price and delivery • Explain the relationship between quality and other considerations • Explain the concept of feedback • Define terms relating to quality assurance and reliability • Examination \$350.00	2015/08/31 2015/09/04	2015/08/27

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 9001:2008 Lead Auditor  Registered	<ul style="list-style-type: none"> • Purpose and benefits of auditing • The difference between 1st, 2nd, and 3rd party audits and other types of audits • Interpretation of ZWS ISO 9001:2008 - Quality Management Systems as a basis for audits • Eight Quality Management Principles • Preparing and planning for audits (audit schedules, audit plans, audit checklist) • Performing audits, displaying appropriate lead auditor traits, such as using effective questioning techniques and recording non-conformances • ZWS ISO 19011:2012 – Guidelines for auditing management systems • The "Process Approach" to Auditing • Role of the Lead Auditor (Audit management) • Report writing and follow-up on corrective actions • Auditing principles • Explaining the process of certification • Examination <p><i>Entry requirements: Delegates should have attended at least a Development and Implementation Training / Internal Auditing on ZWS ISO 9001:2008 Quality Management Systems or covered a two day training course on ZWS ISO 9001:2008 Quality Management Systems (attach certified copy of certificate).</i></p> <p>\$730.00</p>	2015/09/07-11	2015/09/03
ZWS ISO 14001 Environmental Management System Internal Auditing	<ul style="list-style-type: none"> • EMS concepts • Appreciation of ISO 14001 • EMS documentation • Internal audit execution • Formulation of nonconformances • The internal EMS audit procedure • Examination <p>\$260.00</p>	2015/09/09-11	2015/09/07
ZWS ISO 22000 Food Safety Management Systems – Requirements for any organization in food chain	<ul style="list-style-type: none"> • Overview of Quality Management Systems • The food regulatory system in Zimbabwe and food standards • Introduction to food hygiene and sanitation • Microbiological specification in food and sampling • Pest control • Pesticide residues in food • HACCP principles and implementation • Auditing • Establishment of ZWS ISO 22000 system and certification • Plan of action/work plans <p>\$280.00</p>	2015/09/14-17	2015/09/10
Occupational Health & Safety Management System ZWS ISO OHSAS 18001	<ul style="list-style-type: none"> • Management and OHS principles • The safety policy • Organizing for safety • Practical risk assessment • Legal requirements • System implementation & operation • Checking and corrective action • Audit & inspection • Management review • Examination <p>\$320.00</p>	2015/09/15-18	2015/09/11

Course Title	Course Outline	Course Dates	Deadline for registration
Basic Food Hygiene and Hazard Analysis and Critical Control Point (HACCP)	<ul style="list-style-type: none"> • Causative factors behind food poisoning outbreaks and how they can be avoided • Principles underpinning the HACCP system and how these can be used by a food business operation to control potential food hazards • ZWS 749 – Implementation and management of a hazard analysis and critical control point • Implementation of HACCP system within the industry • Examination \$280.00	2015/09/21-24	2015/09/17
ZWS ISO 9001:2008 QMS Internal Auditing	<ul style="list-style-type: none"> • Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises • Audit team roles • Auditor characteristics and selection • Examination \$290.00	2015//09/22-25	2015/09/19
ZWS ISO 9001:2008 Quality Management Systems Awareness	<ul style="list-style-type: none"> • History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2008 • Implementing ISO 9001:2008 QMS in your organization • ISO 9001 system certification/registration by SAZ \$80.00	2015/09/30	2015/09/28
ZWS ISO 9001:2008 Lead Auditor  Registered	<ul style="list-style-type: none"> • Purpose and benefits of auditing • The difference between 1st, 2nd, and 3rd party audits and other types of audits • Interpretation of ZWS ISO 9001:2008 - Quality Management Systems as a basis for audits • Eight Quality Management Principles • Preparing and planning for audits (audit schedules, audit plans, audit checklist) • Performing audits, displaying appropriate lead auditor traits, such as using effective questioning techniques and recording non-conformances • ZWS ISO 19011:2012 – Guidelines for auditing management systems • The "Process Approach" to Auditing • Role of the Lead Auditor (Audit management) • Report writing and follow-up on corrective actions • Auditing principles • Explaining the process of certification • Examination <p><i>Entry requirements: Delegates should have attended at least a Development and Implementation Training / Internal Auditing on ZWS ISO 9001:2008 Quality Management Systems or covered a two day training course on ZWS ISO 9001:2008 Quality Management Systems (attach certified copy of certificate).</i></p> \$730.00	2015/10/05-09	2015/10/01
ZWS ISO 14001 Environmental Management System development and implementation	<ul style="list-style-type: none"> • Overview of ZWS ISO 14001 series • Environmental protection as a business issue • Environmental and legal issues • Identification of environmental aspects • Interpreting and implementing ZWS ISO 14001 • Examination \$280.00	2015/10/13-16	2015/10/08

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 31000 Enterprise Risk Management	<ul style="list-style-type: none"> • Defining ERM, key concepts and internal controls • ERM frameworks, ISO 3800, COSO, RIMS risk maturity modelling • Relating ERM to the organisation's credit rating • ERM benefits, what it can/cannot do and Problems solved and created by ERM • Risk assessment and analytic tools as well as fundamentals of risk modelling • ERM implementation, communication and monitoring • Conducting ERM workshops and selling it to the organisation • Interactive case studies and presentations • Developing risk management oversight structure • Developing a risk management vision, policy and objectives • Evaluating ERM programmes \$360.00	2015/10/21-23	2015/10/19
Root Cause Analysis (RCA)	<ul style="list-style-type: none"> • Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique \$160.00	2015/10/22-23	2015/10/19
ZWS ISO 9001:2008 QMS Internal Auditing	<ul style="list-style-type: none"> • Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises • Audit team roles • Auditor characteristics and selection • Examination \$290.00	2015//10/27-30	2015/10/23
Quality Assurance Part II <i>(In collaboration with University of Zimbabwe – Business Studies Department)</i>	<ul style="list-style-type: none"> • Costing • Designing quality control systems • Sampling inspection – 2 • Analysis frequency distributions • Managing quality assurance systems • Using computers for the control of quality • Evaluating and predicting reliability • Designing and using quality control charts • Examination \$350.00	2015/11/02-076	2015/10/30
ZWS ISO 22000 Food Safety Management Systems – Requirements for any organization in food chain	<ul style="list-style-type: none"> • Overview of Quality Management Systems • The food regulatory system in Zimbabwe and food standards • Introduction to food hygiene and sanitation • Microbiological specification in food and sampling • Pest control • Pesticide residues in food • HACCP principles and implementation • Auditing • Establishment of ZWS ISO 22000 system and certification • Plan of action/work plans \$280.00	2015/11/10-13	2015/11/05
Occupational Health & Safety Management System ZWS ISO OHSAS 18001	<ul style="list-style-type: none"> • Management and OHS principles • The safety policy • Organizing for safety • Practical risk assessment • Legal requirements • System implementation & operation • Checking and corrective action • Audit & inspection • Management review • Examination \$320.00	2015/11/17-20	2015/11/13

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 14001 Environmental Management System Internal Auditing	<ul style="list-style-type: none"> • EMS concepts • Appreciation of ISO 14001 • EMS documentation • Internal audit execution • Formulation of nonconformances • The internal EMS audit procedure • Examination \$260.00	2015/11/25-27	2015/11/23
ZWS ISO 9001:2008 Lead Auditor  Registered	<ul style="list-style-type: none"> • Purpose and benefits of auditing • The difference between 1st, 2nd, and 3rd party audits and other types of audits • Interpretation of ZWS ISO 9001:2008 - Quality Management Systems as a basis for audits • Eight Quality Management Principles • Preparing and planning for audits (audit schedules, audit plans, audit checklist) • Performing audits, displaying appropriate lead auditor traits, such as using effective questioning techniques and recording non-conformances • ZWS ISO 19011:2012 – Guidelines for auditing management systems • The "Process Approach" to Auditing • Role of the Lead Auditor (Audit management) • Report writing and follow-up on corrective actions • Auditing principles • Explaining the process of certification • Examination <p><i>Entry requirements: Delegates should have attended at least a Development and Implementation Training / Internal Auditing on ZWS ISO 9001:2008 Quality Management Systems or covered a two day training course on ZWS ISO 9001:2008 Quality Management Systems (attach certified copy of certificate).</i></p> \$730.00	2015/11/23-27	2015/11/18
ZWS ISO 9001:2008 Quality Management Systems Awareness	<ul style="list-style-type: none"> • History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2008 • Implementing ISO 9001:2008 QMS in your organization • ISO 9001 system certification/registration by SAZ \$80.00	2015/12/04	2015/12/01
Occupational Health & Safety Management System ZWS ISO OHSAS 18001	<ul style="list-style-type: none"> • Management and OHS principles • The safety policy • Organizing for safety • Practical risk assessment • Legal requirements • System implementation & operation • Checking and corrective action • Audit & inspection • Management review • Examination \$320.00	2015/12/08-11	2015/12/04
ZWS ISO 9001:2008 Quality Management Systems Development and Implementation	<ul style="list-style-type: none"> • Understanding quality concept, the purpose and rational for a QMS • The PDCA cycle • The benefits of a quality management systems • The quality management principles and their application in organizations • Quality management systems process approach • The four-tie quality management system documentation model • Implementation of ISO 9001 standard requirements • Application and interpretation of quality management principles and requirements • Examination \$280.00	2015/12/15-18	2015/12/09

Course Title		Course Dates	Deadline for registration
Root Cause Analysis (RCA)	<ul style="list-style-type: none"> • Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique \$160.00	2015/12/17-18	2015/12/08

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